

Residential Aged Care Application Pack



Application for Residential Aged Care



Pinaroo Roma Inc

www.pinaroo.com.au
admin@pinaroo.com.au

Date of Application:
D D M M Y Y Y Y

Service Type: Respite Care Permanent Care

Are you ready to come into care now: Yes No

Personal Information - Applicant

Title: Mr. Mrs. Ms. Miss Other:

Surname:

Given Name: Preferred Name:

Address:

Home Phone: Mobile:

Email:

Martial Status: Single Married/Defacto Separated Divorced Widowed

Gender: Male Female Non-binary I identify as:

Are you of Aboriginal or Torres Strait Islander origin?:

Aboriginal Torres Strait Islander Both No Prefer not to answer

If you answered yes above, would you like a referral to CWAATSICH Roma? Yes No

Date of Birth: Country of Birth:

Languages Spoken: English Other:

Interpreter Required: Yes No Religion:

Cultural or religious requirements ie. dietary needs:

Current Living Arrangement: Own Home Rental Hospital With Family/Friends

Retirement Community:

Aged Care Facility:

Contact Person Details

Please provide details for the person/s you would like us to contact on your behalf about the application and during your time at Pinaroo.

Primary Contact

Title: Mr. Mrs. Ms. Miss Other:

Full Name:

Is this person an Enduring Power of Attorney: Yes No

Relationship (son/daughter/etc.):

Address:

Home Phone: Mobile:

Email:

Second Contact

Title: Mr. Mrs. Ms. Miss Other:

Full Name:

Is this person an Enduring Power of Attorney: Yes No

Relationship (son/daughter/etc.):

Address:

Home Phone: Mobile:

Email:

Third Contact

Title: Mr. Mrs. Ms. Miss Other:

Full Name:

Is this person an Enduring Power of Attorney: Yes No

Relationship (son/daughter/etc.):

Address:

Home Phone: Mobile:

Email:

PRIVACY COLLECTION STATEMENT

Our Commitment

Pinaroo Roma Inc is committed to:

- respecting your privacy, dignity and autonomy;
- ensuring information is handled securely and confidentially;
- supporting informed choice and consent; and
- maintaining strong organisational governance and accountability in how personal information is managed.

Pinaroo Roma Inc respects and protects the privacy, dignity and rights of older people in accordance with the Aged Care Act 2024 (Cth, including the Statement of Rights), the Privacy Act 1988 (Cth, and the Australian Privacy Principles), and the strengthened Aged Care Quality Standards (particularly those relating to dignity, autonomy, information, consent and organisational governance).

This statement should be read together with our Privacy Policy, which is available from our office.

Collection of Personal Information

Pinaroo Roma Inc collects personal information that is reasonably necessary to assess eligibility for services, plan and deliver care, support informed decision-making, and meet our legal and regulatory obligations. This may include:

- identifying and contact information, such as your name, date of birth, gender, photograph, address, telephone number and email address;
- relationship and support information, including details of your support persons, next of kin and legally appointed substitute decision-makers;
- health and care information, such as your medical history, diagnoses, cognitive capacity, medications, Medicare details, treating health professionals and other information required to provide safe and appropriate care;
- cultural, spiritual or personal information, including religious, racial or ethnic background, where relevant to providing culturally safe and person-centred care; and
- financial and administrative information, including pension status and means assessment details, where required for fee assessment, billing and compliance purposes.

You are not required to provide personal information; however, choosing not to do so may limit our ability to assess eligibility for services, provide care safely and effectively, respond appropriately in an emergency, or meet our legal and contractual obligations.

Use of your personal information

Where appropriate, we will use your personal information to:

- assess eligibility and process applications for aged care services;
- provide, manage and review aged care and related services, including care planning and clinical decision-making;
- communicate with you, your nominated representatives and relevant health professionals about your care and services;
- support organisational functions such as quality improvement, clinical governance, risk management, training, billing, audit and insurance; and
- comply with applicable legislation, regulatory requirements and other purposes described in our Privacy Policy.

We only use personal information in ways that are consistent with your rights, your consent (where required), and our legal obligations.

Disclosure of Personal Information

We may disclose personal information where it is necessary, authorised or required by law, including in the following circumstances:

- Care identification and safety**
Your photograph may be included in your care records and displayed within the residential care home where reasonably necessary to support safe care delivery (for example, medication administration or room identification).
- Family and representative communication**
With appropriate consent, we may use your name, images, audio or video recordings and information about services you receive for secure sharing with family members and supporters.
- Health and clinical care**
We may disclose relevant health information to health professionals involved in your care (such as general practitioners, allied health professionals or pharmacists), or where necessary to respond to a medical emergency.
- Government and regulatory bodies**
We may be required to provide information to government agencies (including the Department of Health, Disability and Ageing or Services Australia) for funding, monitoring, compliance, research, evaluation or reporting purposes.
- Legal and regulatory obligations**
We may disclose personal information where authorised or required by law, including for legal proceedings, regulatory investigations, or requests from law enforcement or oversight bodies.
- Nominated contacts and authorised representatives**
We may share information with persons you have nominated, or who are lawfully appointed to act on your behalf, consistent with consent, capacity and decision-making arrangements.
- Service providers and related entities**
We may disclose information to trusted third-party service providers who assist us to operate our services (such as IT, clinical, professional or administrative providers). We take reasonable steps to ensure such disclosures comply with Australian privacy requirements.

Accessing and correcting your information

If you believe the information we hold about you is inaccurate, incomplete or out of date, please contact us as soon as possible.

You can make a request to access or correct the personal information we hold about you. If you would like to do so, or if you have any questions about privacy matters, please contact Pinaroo Roma Inc management.

Acknowledgement

Acknowledged and agreed by the Resident or their legally appointed decision maker:

Signature

Resident Full Name

Date / /

Application form Checklist



www.pinaroo.com.au
admin@pinaroo.com.au

Before returning this form, please review and complete all parts of this application:

- Complete all relevant questions and mark N/A for those that do not apply
- Write in block letters
- Tick all boxes that apply
- Sign and date the included privacy statement

To be included in the application:

- ACAT Support Plan or Referral Codes Letter
- Copies of all relevant cards (Medicare, DVA, Pension, Health Care)
- Income and Asset Assessment Letter from Services Australia
- Copy of Enduring Power of Attorney (if applicable)
- Copy of Advanced Health Directive or Statement of Choices

Once completed with all documents attached, please hand this in at Pinaroo or email to us at admin@pinaroo.com.au

Should you require any assistance with this application, please contact us on [07 4622 1061](tel:0746221061) or at admin@pinaroo.com.au

We also recommend that you obtain independent legal and financial advice before proceeding with an application for a placement at Pinaroo.